





- Golf Carts and ATV

transported in the truck beds or on the sides of Golf Carts and ATVs with the exception of the transport of an injured person secured on a backboard.

5. Cell phone usage while driving a Golf Cart or ATV is prohibited.
6. LU employees will not operate Golf Carts or ATVs registered to other University departments unless the supervisor of the department to which the Golf Cart or ATVs registered has granted prior approval.
7. When Golf Carts and ATVs are not in use, parking brake will be engaged.

E. Golf Cart and ATV Standard Safety Features

1. Golf Carts and ATVs registered to University departments will be equipped and maintained

3. Upon completion of the investigation, depending on the extent of negligence, the driver may lose all privileges to operate Golf Carts and ATVs on campus.
4. If an injury was sustained, a Supervisor's Report of Incident, Injury/Illness Form must be completed and sent to the Workers Compensation Claims Coordinator in LU's Office of Human Resources within 12 hours of the incident.

#### V. RENTAL GOLF CART

- A. This policy applies to all rented Golf Carts & ATVs.
- B. Rental Golf Carts must have rental insurance since LU does not provide physical damage coverage for rental carts. The department renting the cart is responsible for any damage done by the rental cart.

#### VI. INSURANCE

- A. LU provides liability insurance for University-owned Golf Carts and ATVs.

#### VII. RESPONSIBILITY FOR GOLF CART AND ATV MAINTENANCE

- A. Each Golf Cart and ATV operator is responsible for providing timely notification of safety and maintenance concerns to the supervisor of the department to which the Golf Cart or ATV is registered.
- B. Supervisors will be responsible for seeing to the timely repair of such concerns. If the Golf Cart or ATV cannot be operated safely without these repairs taking place, the Golf Cart or ATV will be taken "out of service" until the repairs are completed.
- C. The department to which the Golf Cart or ATV is registered is responsible for the cost of maintenance of the Golf Cart or ATV.
- D. The registered department is responsible for the cost of repairing damage to the Golf Cart or ATV.
- E. The registered department is responsible for maintaining the condition of the Golf Cart or ATV so that the appearance of the Golf Cart or ATV is in "good condition" (no dents, dings, cracked fenders, etc.).

#### VIII. PRIVATELY OWNED GOLF CARTS AND ATVs

- A. Except for the Football Tailgating provision, the use of privately owned Golf Carts or ATVs on LU property is strictly prohibited.

